

LAYREADER

Revised April, 2010

Purpose: Your presence will be to assist the preacher with the general flow of the worship.

Duties and Helpful Hints:

- By Friday prior to the day you will serve as layreader, you will receive by email the lectionary readings for the week's service.
- Please print this out in a font size you can read easily.
- Arrive at least 10 minutes prior to the start of worship.
- Practice by reading out loud at least one time before leading worship.
- If you have questions on how to pronounce a word, ask the minister before the service.
- Walk in with the minister and be seated behind the lectern
- Make sure the lectern microphone is on (a little red light glows on the mike itself and it should already be on for you). Note: The ushers are responsible for turning it on, but it is always important to check before speaking.
- Make sure the microphone is pointed directly towards your mouth.
- Layreader responsibilities include:
 - Read Greetings and Announcements (provided by the church secretary)
 - Lead the Call to Worship
 - Lead the Prayer of Invocation
 - Read the lectionary scriptures for the day
- Speak slowly (even more slowly than you think is necessary).
- Enunciate clearly.
- Take the initiative to stand or sit as indicated in the bulletin. Members of the congregation will look to what you do as their cue.
- Relax and enjoy your time helping lead the congregation in worship.